Maine School Administrative District #49

Albion ◆ Benton ◆ Clinton ◆ Fairfield

Additional Substitute Request Form

For:

Albion	☐	Fairfield Primary	☐
Benton	☐	Lawrence Junior High	☐
Clinton	☐	Lawrence High	☐

Requested Day (s): _____

Sub for (teacher, nurse, ed tech, etc): _____

Reason for sub: _____

_____

Specific Sub Requested (if available): _____

Submitted by: _____

Date Submitted: _____

Principal / Special Ed. Director	Recommendation: Approve ☐ Deny ☐ Principal/Director's Signature: _____ Date: _____
Account Number: _____	

Superintendent's Office:	Approved: _____ Denied: _____

District Committees do not need this form.

Revision: 9/2015