

TOBACCO USE AND POSSESSION ADMINISTRATIVE PROCEDURE

The purpose of the following administrative procedure is to comply with the mandates imposed by the various federal and state laws in addition to this Board’s “Tobacco Use and Possession” policy.

I. PROHIBITED CONDUCT

- A. Students: The use, possession, sale, dispensing or distribution of tobacco products by all students is prohibited in school buildings and facilities, during school-sponsored events, on school grounds and buses, and at all other times.
- B. Employees and All Other Persons: The use of tobacco products by employees and all other persons is prohibited in school buildings, facilities and on school buses during school-sponsored events and at all other times on school grounds.

II. ENFORCEMENT

In order to enforce the tobacco products policy, the guidelines in Board Policy JFCI, Student Substance Abuse, shall be utilized by the Principal of a school in which prohibited conduct occurs. The Principal shall report any violations of this policy/procedure, as promptly as practicable, to the Superintendent.

All other persons violating this policy, e.g. employees, visitors, shall be immediately directed to cease violative behavior. In addition, all personal suspected of selling, distributing or in any way dispensing tobacco products to students shall be referred to a law enforcement agency.

Any employee violating this policy shall be subject to appropriate disciplinary measures.

III. NOTICES

This Board’s policy and corresponding disciplinary actions for infractions of this policy shall be printed in employee and student handbooks. Parents/guardians shall also be sent notification in writing of this Board’s tobacco policy and administrative procedures. Notices shall be signed by parent/legal guardians and returned to the school.

- Legal References: 20 USC § 6081-6084 (Pro-Children Act of 1994)
22 MRSA § 1578-B
Me. PL 470 (An Act to Reduce Tobacco Use by Minors)
- Cross References: JFCI – Student Substance Abuse

Approved: 4/3/14