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Office of the Superintendent
Maine School Administrative District No. 49

8 School Street, Fairfield, ME 04937
207-453-4200

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PROFESSIONAL APPLICATION

Date of Application _____

Name: _____

Address: _____

City: _____

Position(s) applying for: (Grade, subject, other)

State: _____ Zip: _____

Phone: _____

Email: _____

Cell: _____

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Certification: List certificate(s) you hold and provide copies of certification.

Type	Endorsement	State of Certification	Date of Expiration
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

D

Standardized Test Results: List results of the following assessments that you have taken:

ParaPro	Praxis PLT	Praxis I			Praxis II	
		Reading	Writing	Math	Content	Score
_____	_____	_____	_____	_____	_____	_____

#

Highly qualified Teacher Status, HQT: List the content areas and grade spans for which you have completed HQT requirements (if applicable).

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Academic Preparation

College/University	Degree	Major/Minor	GPA	Dates Attended

Professional Experience: List in reverse chronological order.

School/Organization	City,State	Position Held Grades/Subject	Dates	No. Years

Other Experience: List in reverse chronological order.

Employer	City State	Position Held

References: List three, including your most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

Name	Position	Address	Phones

Describe any professional involvement in education such as publication, committee curriculum work, special assignments, etc.

Description of Instruction:

Please describe a specific class activity you planned and actually conducted which illustrates your philosophy of teaching and is the best example of your teaching skill. What evidence showed you that this activity was successful in terms of student motivation and achievement?

Providing any false or misleading information in the application or employment screening process shall be fully sufficient grounds to refuse to employ, or having been employed, immediately to discharge the applicant.

BACKGROUND

- Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes ___ No ___
- Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes ___ No ___
- Has your contract in a prior position ever been non-renewed? Yes ___ No ___
- Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes ___ No ___
- Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes ___ No ___
- Have you ever been convicted of a crime (other than a minor traffic offense)? Yes ___ No ___
- Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes ___ No ___
- Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes ___ No ___
- Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes ___ No ___

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigative information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that Maine School Administrative District #49 contacts in connection with my employment application to provide Maine School Administrative District #49 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of property, or interference with contractual relations that I might otherwise have against M.S.A.D. #49, its agents and officials or against any provider of such information. I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Signature: _____ **Date:** _____

M.S.A.D. #49 does not discriminate in its educational programming or employment opportunities. All applicable laws relative to non-discrimination are followed. M.S.A.D. #49 is an equal opportunity employer.

Application Process:

1. Incomplete applications will result not be processed. Be sure to complete all sections thoroughly.
2. Inquiries as to the status of an application may be made to the Office of the Superintendent of Schools at 207-453-4200, ext. 3102.
3. All applications shall remain active for one year from the date filed. Responsibility for updating and keeping application active rests with applicant.