

**Policy and Planning**  
**December 6, 2018 Minutes**

Attendance: Caroline Toto-Lawrence, Katrina Dumont, Terry Michaud, Roberta Hersom, Mark Campbell, Brian Wedge, Laura Reynolds, Kelley Cloutier, Kathy Burkhart, Buffy Higgins

1. The M.S.A.D. 49 Policy Review Cycle
  - a. Process for review of all policies, beginning with Section A.
  - b. School Board role is policy making.
  - c. Agenda items tonight came from prior meeting requests.
2. Bullying and Cyberbullying in Schools (Code: JICK)
  - a. Reviewed the policy and the three forms that administration utilizes to document substantiated incidents of bullying. Superintendent is informed of instances requiring documentation. MSAD must submit quarterly reports of substantiated incidents to the DOE.
  - b. Mr. Michaud acknowledged the Board's belief that is a critical component for this policy.
3. Student Drug, Alcohol and Tobacco Use (Code JICH)
  - a. Intent to see how this incorporated vaping device. It was felt the bulleted items 1-8 in the policy did address concerns with student use and/or possession.
4. Student Substance Abuse (Code JFCI)
  - a. Open up language to give administration leeway to handle it according to circumstances and age level.
5. Tobacco Use by Students (Code JFCG)
  - a. Regardless of age, prohibited in public schools and on school grounds.
6. Rules for Student User of Cellular Telephones and other Electronic Devices (Code JFCK-R)
  - a. Building-level procedures will outlined school-based uses.
7. Homework (Code IKB)
  - a. Policy was asked to be brought up to see required time allotments but the 2014 version eliminated the time constraints.